

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT EVENT SPACE
50 EAST WEND STREET, LEMONT, ILLINOIS**

August 13, 2024

1. Call to Order, Pledge of Allegiance and Roll Call

The Board President called the meeting to order at 7:02 p.m. The following trustees answered present: Laura Burt-Nicholas, Patricia Camalliere, Melanie Grzesik-Duffy, Vytenis Kirvelaitis, Renee Miller, Catherine Sanders, and Michaeline Skibinski. Library Director Mary Golden was also present.

2. Public Comments

There were no comments from the public.

3. Approval of Minutes

A motion was made by Trustee Camalliere, seconded by Trustee Sanders to approve the minutes of the regular meeting of July 23, 2024. A voice vote was taken. All said aye. The motion passed. There was a motion made by Trustee Sanders and seconded by Trustee Skibinski to approve the minutes of the executive session of July 23, 2024. A voice vote was taken. All said aye. The motion passed.

4. Treasurer's Report

Treasurer Skibinski reported that \$341,299 had been received to-date from Cook County. Cook County taxes were due on August 1st, so another distribution should follow. It was determined, however, that, because of sometimes significantly delayed tax disbursements, the Library must start charging for some of its programs. The fees would be modest, just enough to cover the cost of a program, usually for an outside presenter or facilitator. This change would not be sudden, but rather a process, requiring a policy change. The Library would seek input from patrons and staff on the type of programming that could be charged and amounts that could be considered reasonable. It was recommended not to conduct a formal survey, as the last one proved expensive and minimally useful.

Trustee Camalliere was concerned about the negative checking account balance. The Director reassured the Board. The Library reconciled bank statements on the last day of the month, and deposits had simply not yet cleared. Trustee Burt-Nicholas made a motion, seconded by Trustee Camalliere, to approve the Treasurer's report as submitted:

Chase Bank	
Checking Account	\$(40,779.13)
Savings Account	106.77
Illinois Funds	
Money Market e-pay	63,992.28
Illinois National Bank	
e-Pay	1,000.00
Lemont Bank & Trust	
Money Market	2,210.73
PMA	
Operating Account	776,386.54
LTD	214,860.00

A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. There were no nays. The motion passed.

5. Payment of Bills

A motion was made by Trustee Skibinski and seconded by Trustee Grzesik-Duffy to approve payment of total accounts payable, ACH payments, and payroll in the amount of \$126,695.72. A roll call was taken. Trustees Burt-Nicholas, Camalliere, Grzesik-Duffy, Kirvelaitis, Miller, Sanders, and Skibinski answered aye. There were no nays. The motion passed.

6. Reports

a. Board President

No report.

b. Library Director

Library Director Golden highlighted and added to her written report:

- ◆ The Director reminded trustees to complete the online Sexual Harassment Prevention Training by September 3rd.
- ◆ The Summer Learning Wrap-Up and Donor Celebration took place on August 3rd. The turnout was good, and everyone seemed to have a good time.
- ◆ The Fall newsletter would become available on August 15th. Registration for programs would open the same day.
- ◆ Work on the patio and garden area would be starting, after utility services confirm that it is safe to dig.
- ◆ The Adult Services Department was applying for a WiFly Lending Launch Kit Grant. The kit includes twenty-five laptops and mobile internet service. The application was due by November 1st.
- ◆ The new Library app had been downloaded 418 times.
- ◆ The Director would be meeting with Lauterbach & Amen LLP on August 27th to begin preparing for the audit for the next fiscal year.

7. Committee Reports

a. Technology

The committee did not meet this month.

b. Policy and Personnel

The committee did not meet the past month but would convene on August 13th to formalize staff wage increases, as approved during the June meeting.

c. Finance

d. Planning and Goals

The committees did not meet this month.

e. Building and Grounds

The committee received quotes on sealcoating and asphalt crack filling for the parking lot, but it was too late in the season to proceed with it. The job was deferred until spring, preferably over Memorial Day weekend.

f. Local Government Efficiency Act Committee

The committee did not meet this month but planned to meet in the first week in September to finalize the report and submit it to the Board.

8. New Business

a. Tentative Budget and Appropriation Ordinance

The Budget and Appropriation Hearing would take place on September 10, 2024, at 6:30 p.m.

9. Old Business**a. Keepataw Days**

The Library was registered to participate in the Keepataw Day Parade on September 1st. A slot at the beginning of the route had been requested. A vintage truck may be available to represent the Library and transport volunteers.

b. Policy–Collection Strategy Pertaining to Local History

Discussion was deferred.

10. Executive Session

There was no reason to move into executive session.

11. Correspondence

None.

12. Adjournment

A motion was made by Trustee Miller and seconded by Trustee Sanders to adjourn the meeting at 7:30 p.m. A voice vote was taken. All voted aye. The motion passed. The meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Žemaitis
Recording Secretary