



Director's Report
August 10, 2018

Personnel

- Five candidates were interviewed for the Teen Services Librarian position; Rachel Baldwin was selected and she will begin work on August 28th.
- The next Staff training event is scheduled for the evening of Thursday, November 1st (pending Board approval of the early closing).

Property Tax Distributions – Levy Year 2017-2018:

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>% Collected</u>
Fall 2018 Collection	\$ 784,850	\$ 671,319	\$115,531	85.5%

- We have received a significant portion of the Cook County tax collections for fall 2017 taxes.
- Cook County made a “collection adjustment” of \$42,995.38, to reflect an adjustment in the tax rate calculated after spring tax monies were distributed. This money was deducted from our fall collections.
- DuPage tax collections should be received in September.
- Refunds for 2006 - 2017 collections total \$6,990.31 to date this fiscal year.
- We received the FY2018 Per Capita Grant payment, totaling \$27,106.25 much earlier than usual.

Buildings & Grounds:

- Rags Electric completed the repair work to restore electric connections to the parking lot lights. They were able to bore underground and avoid any damage to the parking lot. The 200 watt LED lights proved not to be bright enough to provide adequate lighting and were replaced with 400 watt LED fixtures. An additional light fixture was also added to the pole at the library entrance to provide better illumination of the NW side of the parking lot.
- Fox Valley Fire completed the fire sprinkler testing on July 17.
- The defective hot water pump was replaced on August 14. Boilers functions were switched to the new boiler/pump for the next two months to alleviate the wear and tear on Boiler 1.
- The annual elevator testing and inspection was completed on August 14.

Safety & Security:

- An additional security camera was installed in the Event Space.

Technology:

- Server lemontlibrary4 failed during windows updates resulting in the loss of public printing, computer reservations and staff printing. Fernando was able to restore all functionality after diverting some functions to another server.
- The failed server was under warranty and was replaced within a day by Dell. Fernando worked with TBS to restore all public computer and printing functions.
- Staff workstation updates and Deepfreeze updates completed with no problems.
- The new 2016 Exchange Server is mounted in the rack and installation is pending.
- Exterior security camera number 7 has failed it is an older camera analog and needs to be replaced. Vendor was contacted and site visit was completed and a replacement camera has been ordered.

Adult Services:

- Pam Zukoski finalized the scheduling of speakers, classes, and events for fall programming and compiled the fall newsletter copy
- Megan Greenback will be transitioning to adult fiction specialist, while maintaining the teen/YA collections until the new Teen Services librarian begins in late August. She has re-formatted the hot books list along with streamlining the process of acquiring new fiction.
- The Adult Department hosted a number of popular events including Royal Wedding from Queen Victoria to Prince Harry, Artisanal Preserves, STEM Demystified, and Dining out in Chicago. Friday Films, Ageless Grace, Tai Chi, Book Buzz, Books & Brunch and Books on tap continue to have steady participation.

Teen Services:

- In July, we had the following teen programs: STEM Open Lab, Amazing Race: Library Edition, and Forensic Science Mystery. A total of 26 teens attended programs in July.
- The Learn and Earn Teen Summer Challenge was very successful. The program ended on July 31st with a final count of 108 teen participants.
- Two displays were on the Teen Featured Reads shelves in July: a display featuring short stories and another display with books on the required summer reading lists of local school districts.
- Teen programs for Fall 2018 have been planned, added to the upcoming newsletter, and entered into the library's calendar. Promotional materials will be created and displayed for upcoming fall teen programs, and these materials will also be shared with the local school districts.
- The following programs will occur in August:
 - STEM Open Lab on 8/01 and 8/15
 - Grow Native! On 8/13

CITGO STEM Grant:

The Quarter 4 and Final Progress report were submitted to Citgo, finalizing the terms of the STEM grant. We are planning several STEM programs and activities for both teens and adults in the fall.

Children's Services:

Spotlight and Special Programs for July included:

- **Golf Around the World** We had 54 in attendance for the very popular putt putt golf course which was designed around the "Reading Takes You Everywhere" theme by our summer youth volunteers. Patrons participating got to show off their swing and take in a round in the children's department with their families. Prizes were awarded for the best scores and our youth volunteers were also rewarded for their creative course creations with golf themed prizes from our summer reading sponsors too!
- **At The Captain's Tea Party** 18 boys and girls were in attendance for our fine and fancy Captain's table tea party! Guest enjoyed their party snacks and treats while listening to a few fun tea themed stories.
- **Movie Matinees** were held on Mondays throughout the summer and featured: The Greatest Showman, Paddington 2 and Finding Dory. We were also greatly appreciative of the canned goods donated to support local Lemont Food pantries by attendees.
- **Drop In and Dance** had excellent turnouts for our two "drop in" sessions this month! The "Drop in and Dance" events have been a great opportunity to meet a few new to the library friends and there was a lot of happy conversation and playing amongst the families while visiting!
- **Make a Terrarium Mini-Garden** Therese Thompson taught a very popular terrarium program with huge success! Therese was assisted by her daughter and local teacher, Becca! We had a great turn out for this event after a huge interest leading up to this program, with a total of 20 in attendance!
- **Travel Tricks with Bryn** Caregivers and their children in attendance were treated to a delightful display of tricks from Bryn the dog as her handler helped her show off her packing skills in preparation for her summer travels!
- **Baby Stay and Play** was a smaller showing this month, but we look forward to more little ones coming in to make new friends at our next monthly drop in event in September!
- **Lego Club** Our Lego Club had another great time imagining interesting creations to build and they light up with happiness as their build goes up on display in the kid's department!
- **Art Around the World "Create An Egyptian Sunset" (2 sessions)**
This was such a popular program during our initial sign up that we added a duplicate program to accommodate the long waitlist! Participants were guided through a hands on art experience as they created amazing "Egyptian Sunsets" with oil pastels. The art spotlight programs continue to draw our patron's interest and we are looking forward to continuing monthly art spotlights this coming fall.
- **Money Math Matters Representatives** from the Illinois State Treasurer's Office helped patrons learn more about financial literacy and money through stories and engaging activities.
- **Duplo Club's** participants were very proud of their imaginative work going on display for all to see when they visit the library. We also had so many builds this month that the curved shelf is completely full, so we have added a few "window displays" to accommodate their great work too. Please stop by the kids' department to view their imaginative designs!
- **Shake It Up STEAM Saturday Adventure # 2** - Bridget LaPorte helped patrons discover how the ancient Egyptians used science for mummification, heart and brain dissections, hieroglyphs and more!
- **Summer Buddies with Books** - Our summer youth volunteers and children attending the program made "Sunshine Cards" of happiness to help a local Girl Scout with her "H.O.P.E"

Project. Then the “big buddies” read to and with their “little buddies” and played a few board games too!

- **Stuffed Animal & Friends Camp Out Part 1 and Part 2** - Our Teddy Bear Sleep Over was a great success. During part 1, kids enjoyed teddy bear and sleepover themed stories as we tucked our stuffies in for their sleepover at the library. The next morning we greeted our littlest patrons with a donut and juice box as they gathered in the story room to squeal in delighted excitement as they watch the slideshow of pictures. The children were thrilled to see what their animals had been up doing all night at the library! We decided there are probably a lot of sleepy teddy bears since it looks like they didn't sleep a wink, but rather stayed up playing in the library all night long!
- Our second round of summer story times featured three weeks of stories and fun for babies to 8 year olds to enjoy! We had two sessions of babytime, two session of Toddlertime, two sessions of 3-5 year old stories, three sessions of STEAM Academy and one session of Family Storytime.

Summer Reading

- **Grand Finale with ScienceTellers** - We had 184 kids and their parents in attendance for our Grand Finale Party at the Lemont Park District's CORE. Our special entertainment featured ScienceTellers and their story “Wild West: The Mystery of the Golden Piano!” Throughout this absolutely wild adventure story, volunteers from the audience assisted our presenter with the fascinating science behind chemical reactions, combustion, air pressure, inertia and more. We had an amazing raffle prize drawing and grand prize drawing, but our sundae bar with all the toppings stole the show! Many thanks to our sponsors, summer reading participants, youth volunteers and VIP volunteers that were on hand to assist our fabulous library staff with another year's successful Grand Finale Party!
- **2018 Summer Reading Highlights**
We enjoyed another amazing summer of participation in our “Reading Takes You Everywhere” Summer Reading Challenge! We can boast more than 300 kids participating (315 in total) with 59 kids turning in ALL 8 weeks of reading logs! Our generous summer reading sponsors provided us with many certificates and coupons to inspire and motivate even our littlest of patrons each week. Children enjoyed picking weekly trinkets and treasures from our trunk of prizes too! Our grand prize raffle drawing of course was the culminating event of the evening at our Grand Finale Party featuring awesome prizes such as gift certificates, virtual reality glasses, and even a drone!
- **Other Exciting Kids' Department News:**
 - Our patrons are enjoying the new tic-tac-toe on the Velcro wall in our Kid's Corner! We are also utilizing a new “bookworm” to display featured books and provide additional seating for our littlest of patrons. These are great new additions to our already welcoming kid friendly environment!
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Summer Reading:

- The Summer Reading Program concluded on July 30 with the finale at the Park District CORE. Over 100 kids and their parents enjoyed ice cream sundaes, prize drawings and a presentation by Science Tellers. Participation in the summer reading program totaled 149 children.
- Teens were thanked for assisting throughout the summer at various events at a pizza lunch/movie the following day.

Technical Services:

- Vanessa devised collection assignments and provided training for the Collection VIPs.
- Technical Services has been working on changing the call number labels on the Adult Fiction and Adult Large Print books.

Patron Services:

Kathie Baker met with the Patron Services staff on July 29 to review the changes to the Circulation Policy that are being implemented on a trial basis, as approved by the Policy & Personnel Committee (see attached). The modifications were made with the aim to be more lenient and encourage library usage. They have been met with positive reaction to date.

Staff Development:

- Paul Dobersztyn viewed Evolve Library Experiences for Self-service Users with Cloud Library webinar on 7/31.
- Sandra Pointon, Vanessa Liptack and Paul Dobersztyn met with Collection HQ rep Donna Boecker via phone conference on 7/27.
- Vanessa Liptack and Elizabeth Brulc attended the Pintech Committee meeting.

Community Engagement:

- **Veterans Drive** - The Library will be partnering with the Lemont Rotary Club and VFW Post 5819 again this fall for the 11th annual "Helping Veterans on the Homefront" Drive. As an incentive, to donate items for veterans at the Midwest Shelter for Homeless Veterans and the Hines VA Hospital, the Library will provide coupons that can be redeemed for \$1.00 off fines, printing/faxing or (new this year) at the used books sale on November 3.
- **Reed-N-Play at Virginia Reed Park** - Marchand Hernandez represented the library and there were 74 in attendance for this month's Summertime Reads "Reed-N-Play" at Virginia Reed Park. We danced our way over to the story time quilt and families gathered with their blankets on the hill. Then we enjoyed reading "Memoirs of a Parrot" by Devin Scillian, "Up in the Leaves: The True Story of the Central Park Treehouses" by Shira Boss, and "A Book of Sleep" by Il Sung Na. We also got our wiggles and giggles our dancing along with a few songs before the Lemont Park District's Fun Squad passed out stickers and freeze pops! Finally, we had an epic game of "hide and seek" together at the park!
- **Storytime at the Pool** - Marchand Hernandez represented the library and had two fun afternoons reading for the day camp kids and families enjoying the LPD's Centennial Pool during July. This has been a great opportunity to share stories on the story quilt with a variety of aged children this summer. Day Camp kids and a few families keep Marchand reading almost non-stop from the 40+ beachy books and swimmy titles she brings to read on request. We are greatly appreciative of the collaborative relationship we have with the Lemont Park District to provide these community events and look forward to one more poolside reading in August!
- Kathie Baker provided Outreach service to the Franciscan Village and Our Lady of Victory Convent. 27 patrons checked out 67 items total; 2 new library cards were issued.

Volunteer Initiative:

- The second group of volunteers has begun working on Collection Maintenance projects, including inventory, labeling and disc cleaning. Two volunteers have begun working with the donated books, listing items on Amazon and sorting others for the upcoming book sale (November 3rd).

- Volunteers contributed a total of 52 hours in July! We are very grateful for their assistance with a variety of program hosting duties.

Respectfully submitted,

Sandra D. Pointon

We are greatly appreciative of our 2018 Summer Reading Sponsor's generous donations! We would like to recognize and extend our greatest of thanks to the following sponsors:

- 3 Corners Grill
- All Aboard Diner
- Allegra Printing
- Bonnie and Joe Sartori
- Brookfield Zoo
- Brunswick Zone
- Chicago Bears
- Chicago Children's Theatre
- Chicago Wolves
- Chilis 408
- Chili's
- Dr. Martin Lemon/Clarus Center
- Cog Hill Golf Club
- Des Plaines Valley Rendezvous
- DuPage Children's Museum
- Forzley Eye Clinic
- Friends of Lemont Library
- G.B.S. Banquets
- Jameson's Charhouse
- Jump Zone
- Home Run Inn
- Kane County Cougars
- Legoland
- Lemont Bank and Trust, A Wintrust Financial Bank
- Lemont/Homer Glen Rotary Club
- Lemont Junior Woman's club
- Lemont Park District
- Markiewicz Funeral Home
- Museum of Science and Industry
- Papa Johns
- Pump it Up!
- Sports Clips
- Target
- Turnabout Pizza
- Zigfield Troy Golf Range