

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT  
COOK AND DUPAGE COUNTIES, ILLINOIS  
HELD AT THE LIBRARY DISTRICT MEETING ROOM  
50 EAST WEND STREET, LEMONT, ILLINOIS**

**February 9, 2016**

**I. Call to Order**

President Vytenis Kirvelaitis called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

The following trustees answered present: Thomas Burton, Jr., Patricia Camalliere, Tom Culcasi, Christine Hogan, Vytenis Kirvelaitis, Catherine Sanders and Michaeline Skibinski. Library Director Sandra Pointon also attended.

**IV. Approval of Minutes**

There was a motion made by Trustee Camalliere and seconded by Trustee Burton to approve the minutes of the regular meeting of January 12, 2016. A voice vote was called. All responded aye; there were no nays. The motion passed.

**V. Treasurer's Report**

Approximately 98 percent of tax collections for fall 2014 had been received. Funds from the renovation CD account at MB Financial had been transferred to the PUD LOC account to cover upcoming construction expenses. A motion was made by Trustee Hogan and seconded by Trustee Culcasi, to approve the treasurer's report as submitted:

Illinois Public Treasurer's Investment Pool		
Illinois Funds Money Market e-Pay	\$	1,222.96
Illinois Funds Money Market (IFMM)		173.05
MB Financial Bank		
Operating Pud Loc		272,986.97
Marquette Bank		
Money Market Account		250,454.70
Lemont Bank and Trust		
Expense Account		1,381.80
Money Market Account		5,075.77
Operating Account		66,757.93
<u>Renovation Project</u>		
MB Financial Bank		
Renovation Pud Loc		1,982,812.74
Renovation Certificates of Deposit		.28

A roll call was taken: Trustees Burton, Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski responded aye; there were no nays. The motion passed.

**VI. Approval of Bills**

Trustee Burton made a motion, seconded by Trustee Hogan, to approve payment of monthly bills in the amount of \$26,795.24. A roll call was taken: Trustees Burton, Camalliere, Culcasi, Hogan, Kirvelaitis,

Sanders and Skibinski responded aye; there were no nays. The motion passed. Trustee Skibinski made a motion, seconded by Trustee Hogan, to approve payment of renovation project payables in the amount of \$418,249.54. A roll call was taken: Trustees Burton, Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski responded aye; there were no nays. The motion passed.

**VII. Public Participation**

No members of the public were present.

**VIII. Reports**

**A. President**

President Kirvelaitis asked the trustees to review the text and design for the new dedication plaque. Regarding the design for the free-standing donor structure, Trustee Culcasi suggested consulting with senior associate Shaun Kelly and interior designer Sarah Ponto of Engberg Anderson Architects.

**B. Library Director**

The Director submitted her written report and would address topics as they were introduced.

**C. Attorney**

No report.

**D. Committees**

**1. Finance**

No report.

**2. Building and Grounds**

Trustee Culcasi reported that the potential corporate donor he had been encouraging had, unfortunately, suffered a financial setback and would not be able to sponsor the renovation project. He has also been in contact with several financial institutions and presented the sponsorship opportunities to an interested community group.

**3. Policy and Personnel**

The Committee met on January 26<sup>th</sup> to discuss the naming rights and sponsorship policy, a draft of which was distributed to the Board. Committee members also began formulating new room use guidelines and a specific policy governing tutoring in the Library. The President requested that trustees submit suggestions to Policy and Personnel Chairman Camalliere.

**4. Planning and Goals**

No report.

**5. Technology**

No report.

**IX. Old Business**

**A. Renovation Project Update**

The following week the Library would enter construction phase 2.5. The Library would be closed to the public February 15<sup>th</sup> and 16<sup>th</sup> to store most of the collections and prepare a short-term mini-library. Only express services and restricted public access would be available during the demolition and compulsory update of the public restrooms per the 2014 Illinois Plumbing Code passed in 2014. February 17<sup>th</sup> through 24<sup>th</sup> operating hours would be somewhat reduced. Phase 3 would start ahead of schedule.

**B. Sponsorship and Gift Policy—Second Reading**

There was a motion made by Trustee Camalliere and seconded by Trustee Hogan to approve the Library's revised Sponsorship and Gift Policy. A roll call was taken: Trustees Burton, Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski responded aye; there were no nays. The motion passed.

**C. Proposed Annexation of Territory by Village of Palos Park**

The Village of Palos Park had delivered another two notices of its proposed annexation of territory within the Library District, both dated January 27, 2016. The Palos Park Village Council met on February 8<sup>th</sup> to consider the property commonly known as Ludwig Farm (13235-13305 West 131<sup>st</sup> Street), as well as Cog Hill Golf & Country Club (Cook Golf Properties, Inc., Pine Meadow Golf Club, Inc., 12294 Archer Avenue). In the coming months, the Library Board would continue watching developments with the proposed annexations and assessing their impact on the Library and the Village.

**X. New Business**

There were no new business matters to discuss.

**XI. Communications / Correspondence**

The Board was invited to the Annual State of the Village Address on March 2<sup>nd</sup>, 11:00 a.m., at Crystal Grand Banquets. All seven trustees and the Library Director intended to attend the presentation.

**XII. Executive Session**

There was no need to move into executive session.

**XIII. Adjournment**

A motion was made by Trustee Burton and seconded by Trustee Skibinski to adjourn the meeting at 7:49 p.m. A voice vote was called. All responded aye; there were no nays. The motion passed, and the meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Zemaitis