

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT  
COOK AND DUPAGE COUNTIES, ILLINOIS  
HELD AT THE LIBRARY DISTRICT MEETING ROOM  
50 EAST WEND STREET, LEMONT, ILLINOIS**

**September 8, 2015**

**I. Call to Order**

President Vytenis Kirvelaitis called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

The following trustees answered present: Patricia Camalliere, Tom Culcasi, Christine Hogan, Vytenis Kirvelaitis, Catherine Sanders and Michaeline Skibinski. Trustee Thomas Burton, Jr. was absent. Library Director Sandra Pointon also attended.

**IV. Approval of Minutes**

A motion was made by Trustee Hogan and seconded by Trustee Camalliere to approve the minutes of the regular meeting of August 11, 2015. A voice vote was taken: all ayes, no nays. The motion passed.

**V. Treasurer's Report**

Treasurer Skibinski reported that most of the fall 2014 tax collection had been received. The Library anticipated receiving the remainder of the DuPage revenues in September. Thus far, Cook County collections were approximately \$20,000 short of projections. About \$211,000 had been spent on construction costs to-date. There was a motion made by Trustee Hogan, seconded by Trustee Culcasi, to approve the treasurer's report as submitted:

|   |              |
|---|--------------|
| Illinois Public Treasurer's Investment Pool |              |
| Illinois Funds Money Market e-Pay           | \$ 153.23    |
| Illinois Funds Money Market (IFMM)          | 988.54       |
| MB Financial Bank                           |              |
| Operating Pud Loc                           | 1,014,479.48 |
| Marquette Bank                              |              |
| Money Market Account                        | 250,244.83   |
| Suburban Bank and Trust                     |              |
| Expense Account                             | 866.63       |
| Money Market Account                        | 5,573.34     |
| Operating Account                           | 148,784.59   |
| <br>  |              |
| <u>Renovation Project</u>                   |              |
| MB Financial Bank                           |              |
| Renovation Pud Loc                          | 342,970.04   |
| Renovation Certificates of Deposit          | 2,500,006.23 |

A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion passed.

**VI. Approval of Bills**

Trustee Skibinski made a motion, seconded by Trustee Hogan, to approve payment of bills in the amount of \$35,573.76. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion passed. A motion was then made by Trustee Culcasi

to approve payment of renovation project payables in the amount of \$50,098.51. Trustee Hogan seconded the motion. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski — ayes, Trustee Burton—absent, no nays. The motion passed.

**VII. Public Participation**

There were no public comments.

**VIII. Reports**

**A. President**

The President reminded trustees not to enter the construction site due to liability issues. Director Pointon was the only contact for Frederick Quinn Corporation, which communicated with the individual contractors. A construction area tour could be arranged for the whole Board upon request or as needed.

**B. Library Director**

The Director would address various issues in subsequent agenda items.

**C. Attorney**

No report.

**D. Committees**

**1. Finance**

**2. Building and Grounds**

The Committee met on September 2<sup>nd</sup> to discuss community, corporate and individual sponsorship opportunities for renovated rooms, new technology, landscaping, and security enhancements.

**3. Policy and Personnel**

**4. Planning and Goals**

**5. Technology**

No reports.

**IX. Old Business**

**A. Renovation Project Update**

After architect Shaun Kelly of Engberg Anderson had responded to two sets of comments from TPI Building Code Consultants (contracted by the Village of Lemont), the project was still not approved for a permit. Mr. Kelly was working with Lemont Building Department Manager Mark LaChappelle toward obtaining a temporary permit for the following week. In the meantime, only demolition and relocation of the Library entrance had been permitted.

**X. New Business**

**A. Resolution No. 2015/2016-01: Resolution of Objection to the Improper Annexation of Cook County Forest Preserve District Land to Palos Park**

There was a motion made by Trustee Hogan, seconded by Trustee Camalliere, to approve Resolution No. 2015/2016-01, objecting to the improper annexation of Cook County Forest Preserve District land to Palos Park. Annexation of unincorporated Cook County property in Lemont Township would result in a negative long-term financial impact on the Village. The Library would lose tax revenue while experiencing a drain on its resources. Library patrons, whose children attend Lemont schools, would have to travel farther to access a considerably smaller library. A roll call was taken. The following trustees voted aye: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders

and Skibinski. Trustee Burton was absent. No trustee voted nay. The President declared the motion had carried.

**B. Adoption of Budget and Appropriation Ordinance 2015/2016-01**

A motion was made by Trustee Skibinski and seconded by Trustee Sanders to adopt Budget and Appropriation Ordinance 2015/2016-01. This ordinance provides the legal authority under which the Library allocates money to specific spending activities, establishes the legal spending limit for the fiscal year, and serves as the basis for the property tax levy. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion passed.

**C. Set Truth-in-Taxation Hearing Date**

The Board decided to hold the hearing on Tuesday, October 7, 2015 at 7:00 p.m. (*On September 22<sup>nd</sup>, the hearing was postponed, pending the receipt of information from the Village on the expiring Downtown TIF District.*)

**D. Approval of Fine Forgiveness for Veterans Drive, October 1—November 11, 2015**

As in the past six years, the Library would be conducting a drive to benefit Hines Veterans Hospital and the Midwest Shelter for Homeless Veterans. The Lemont VFW Ladies Auxiliary and the Lemont-Homer Glen Rotary Club were partners for the event. For each item donated from request lists, patrons would receive either \$1.00 in fine/fee forgiveness or a \$1.00 coupon off printing/faxing services. Trustee Sanders made a motion, seconded by Trustee Camalliere, to approve fine forgiveness and discount on fees as described above for the period of October 1<sup>st</sup> through November 11<sup>th</sup>. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion passed.

**XI. Communications / Correspondence**

The President was “summoned” to Alvernia Manor Senior Living’s Western Fall Festival Fundraiser on Saturday, September 26<sup>th</sup> for its “jail bail” event.

**XII. Executive Session**

**A. Review of Executive Session Minutes**

Trustee Skibinski made a motion, seconded by Trustee Hogan, to move into executive session to review executive session minutes. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion carried.

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Upon returning from executive session, there was a motion made by Trustee Camalliere and seconded by Trustee Hogan to release minutes from the executive session held on February 13, 2014. A roll call was taken: Trustees Camalliere, Culcasi, Hogan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Burton—absent, no nays. The motion was passed.

**XIII. Adjournment**

A motion was made by Trustee Culcasi and seconded by Trustee Hogan to adjourn the meeting at 8:00 p.m. A voice vote was called. All responded aye; there were no nays. The motion passed, and the meeting was adjourned.

Respectfully submitted,

Ramona Stephens-Zemaitis