

## **LEMONT PUBLIC LIBRARY DISTRICT UNSUPERVISED CHILDREN POLICY**

The Board endorses the following Parental Responsibility Statement: Parents are responsible for the behavior of their children while they are in the library. Children under the age of eight (8) must be accompanied by a parent, legal guardian, or other responsible caregiver who is age fourteen (14) or older, at all times while in the library unless they are attending a Library sponsored program. The adult bringing a child to a Library sponsored program such as storytime should remain in the library during the program.

Unattended children, age eight (8) or over, are allowed to utilize the library's resources as long as needed, provided that their behavior is not disruptive.

Parents are strongly urged not to use the library as a temporary day care center for children of any age, as this does not constitute fair use of library facilities. If it is suspected that a parent is repeatedly using the library in this manner, a letter shall be sent explaining the library's view.

If the problem continues after notifying the parents, the Person in Charge shall contact the police and report the incident as a case of suspected child neglect. If unattended children are present in the library at closing time, the Person in Charge shall attempt to notify a parent or legal guardian by phone. If unsuccessful, the police shall be summoned to take custody of the child.

The Person in Charge shall report to the Library Director all action taken in above incidents according to established procedure (see Appendix L).

**LEMONT PUBLIC LIBRARY DISTRICT  
APPENDIX L**

**ACCIDENT/INCIDENT REPORT FORM**

**DATE:**

**TIME:**

**LOCATION:**

**NATURE OF INCIDENT:**

**NAMES, ADDRESSES, PHONE NUMBERS OF THOSE INVOLVED:**

**ACTION TAKEN BY STAFF MEMBER(S):**

**COMMENTS:**

**REPORTED BY:**