

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT
COOK AND DUPAGE COUNTIES, ILLINOIS
HELD AT THE LIBRARY DISTRICT MEETING ROOM
50 EAST WEND STREET, LEMONT, ILLINOIS**

February 13, 2014

I. Call to Order

Vice President Patricia Camalliere called the meeting to order at 7:01 p.m.

II. Pledge of Allegiance

III. Roll Call

The following trustees answered present: Thomas Burton, Jr., Patricia Camalliere, Daniel Geoghegan, Catherine Sanders and Michaeline Skibinski. Trustee Christine Hogan was absent; Trustee Vytenis Kirvelaitis would be late. Library Director Sandra Pointon also attended.

IV. Approval of Minutes

Trustee Burton made a motion, seconded by Trustee Skibinski, to approve the minutes of the regular meeting of January 9, 2014. Voice vote: all ayes, no nays. Motion passed.

V Treasurer's Report

A motion was made by Trustee Skibinski and seconded by Trustee Sanders to approve the treasurer's report as submitted:

Illinois Public Treasurer's Investment Pool	
Illinois Funds Money Market e-Pay	\$ 7,969.24
Illinois Funds Money Market (IFMM)	2,041.09
MB Financial Bank	
Money Market Account	74,757.96
Marquette Bank	
Imprest Fund	504.72
Money Market Account	249,954.61
Suburban Bank and Trust	
Expense Account	925.88
Money Market Account	5,280.44
Operating Account	95,416.81

A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Sanders and Skibinski —ayes, Trustees Hogan and Kirvelaitis—absent, no nays. Motion passed.

VI. Approval of Bills

There was a motion made by Trustee Geoghegan and seconded by Trustee Sanders to approve payment of bills in the amount of \$43,835.87. A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Sanders and Skibinski —ayes, Trustees Hogan and Kirvelaitis—absent, no nays. Motion passed.

VII. Public Participation

Joyce Koon, retired Library bookkeeper, remarked favorably on the previous Thursday's (February 6th) programming, "Significant Architecture of Lemont" with architect Steve Reardon presenting significant village architecture.

VIII. Presentation by David Phillips, Speer Financial

This item was postponed to *XI. New Business*.

IX. Reports

A. President

No report.

B. Library Director

The Director supplemented her written report.

1. The Director advised the Friends of the Library that half of the remaining spaces for commemorative plaques in the Library vestibule had been allocated to the Friends for their fundraising endeavor. Six months had passed since the organization filed for its 501(c)(3) non-profit status.
2. The Library had received its 2014 Public Library Per Capita and Equalization Grant of \$27,106 from the Illinois State Library. After a \$5,000 funding cut in 2013, the amount had been restored to the previous rate.

C. Attorney

No report.

President Kirvelaitis arrived at the meeting.

D. Committees

1. **Finance**
2. **Building and Grounds**
3. **Policy and Personnel**
4. **Planning and Goals**

No reports.

5. Technology

A preliminary outline of the new Library website had been completed. A local graphic designer was redesigning the Library logo. An upgrade to the online event calendar, which would streamline booking study and meeting rooms, was under consideration.

X. Old Business

A. Update on Conceptual Space Planning Study

This agenda item was moved after item *VIII. Presentation by David Phillips, Speer Financial*.

XI. New Business

A. Updates to Library By-Laws, First Reading

Two amendments were proposed to the Library By-Laws:

1. In the interest of protecting children, a minor wishing to speak at a Board meeting would not have to provide a complete name and address, as adults do, for the record; a first name and indication of whether they reside within or without the district would suffice (by-law #11).
2. The Pinnacle Library Cooperative (PLC) and Reaching Across Illinois System (RAILS) were added to the list of organizations, offering educational opportunities which trustees were encouraged to pursue (by-law #13).

A vote on the changes would be taken at the next regular meeting.

- B. Approval of Third Amendment to Lemont Intergovernmental Agreement for Tax Objections**
Trustee Skibinski made a motion, seconded by Trustee Geoghegan, to authorize the President to enter into a Third Amendment to the Intergovernmental Agreement (dated September 2004) originally signed by the Lemont Library District, Village of Lemont, School District 113A, Lemont Fire Protection District, Lemont Park District and Lemont Township High School District 210. The amendment extended the terms of the original agreement to include shared attorney costs in cases of defense against tax rate objections. A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Hogan—absent, no nays. Motion passed.
- C. Review of Executive Session Minutes**
Deliberation on the release of executive session minutes was deferred to *XIII. Executive Session*.

Return to postponed agenda items:

- VIII. Presentation by David Phillips, Speer Financial, Inc.**
David F. Phillips, Senior Vice President of the municipal funding firm, was invited to advise the Board on financing a possible redesign of Library facilities. Mr. Phillips submitted preliminary financial projections, including tax rate, fiscal impact and estimated interest expense analyses for various debt issuance scenarios. Speer could also provide referenda campaign services: its experts worked with libraries and public action committees to define the scope of a capital project, make it affordable and communicate its value to the community. The Director and Trustee Hogan attended Speer’s seminar “Referendum Planning: A Systems Approach”, on Wednesday, February 12th and found it very informative.

Director Pointon distributed a flyer entitled “Library Looks to the Future: Redesigning the Library for 21st Century Needs” to promote two planning workshops, seeking community input on the redesign. “Your Vision of a 21st Century Library” would take place on March 6th and “Review of Design Concepts”—on April 1st.

- X. Old Business**
- A. Update on Conceptual Space Planning Study**
Joe Huberty and Shaun Kelly of Engberg Anderson, Inc. participated in the Library’s Staff Development Day on January 31st. The architects toured the building, took detailed measurements, then met with employees after lunch to solicit feedback. Before this evening’s regular meeting of the trustees, Director Pointon participated in a 90-minute conference call with the architects to compare notes, review staffing needs, and discuss three conceptual plans. Another conference call had been scheduled for the following week.

Resume agenda:

- XII. Communications / Correspondence**
The Library had received an invitation from the Lemont Chamber of Commerce to the Annual State of the Village Address on March 5th, 11:00 a.m., at Crystal Grand Banquets. Those interested in attending were to respond to Director Pointon by February 25th.
- XIII. Executive Session**
There was a motion made by Trustee Burton and seconded by Trustee Sanders to move into executive session to review unreleased executive session minutes. A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Hogan—absent, no nays. Motion passed.

Upon returning from executive session, a motion was made by Trustee Skibinski and seconded by Trustee Camalliere to release minutes from the following dates:

May, 21, 2013	Executive session
February 14, 2013	Executive session
September 19, 2007	Meeting of the Committee of the Whole

A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Hogan—absent, no nays. Motion passed. Trustee Geoghegan made a motion, seconded by Trustee Camalliere, to retain minutes pertaining to sensitive personnel issues from the following dates:

August 8, 2013	Executive session
June 14, 2012	Executive session
June 20, 2011	Executive session
June 9, 2011	Executive session
July 10, 2008	Executive session
October 9, 2008	Executive session
September 19, 2007	Policy and Personnel Committee
September 13, 2007	Executive session

A roll call was taken: Trustees Burton, Camalliere, Geoghegan, Kirvelaitis, Sanders and Skibinski —ayes, Trustee Hogan—absent, no nays. Motion passed.

XIV. Adjournment

There was a motion made by Trustee Burton and seconded by Trustee Camalliere to adjourn the meeting at 8:36 p.m. Voice vote: all ayes, no nays. Motion passed. Meeting adjourned.

Respectfully submitted,

Ramona Stephens-Zemaitis