

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES OF THE LEMONT PUBLIC LIBRARY DISTRICT  
COOK AND DUPAGE COUNTIES, ILLINOIS  
HELD AT THE LIBRARY DISTRICT MEETING ROOM  
50 EAST WEND STREET, LEMONT, ILLINOIS**

**August, 14, 2014**

**I. Call to Order**

Secretary Christine Hogan called the meeting to order at 7:05 p.m.

**II. Pledge of Allegiance**

**III. Roll Call**

The following trustees answered present: Thomas Burton, Jr., Daniel Geoghegan, Christine Hogan, Catherine Sanders and Michaeline Skibinski. Trustees Patricia Camalliere and Vytenis Kirvelaitis were absent. Library Director Sandra Pointon also attended.

**IV. Approval of Minutes**

There was a motion by Trustee Burton and seconded by Trustee Skibinski to approve the minutes of the regular meeting of July 10, 2014. Voice vote: all ayes, no nays. Motion passed. A second motion was made by Trustee Burton and seconded by Trustee Skibinski to approve the minutes of the executive session of July 10, 2014. Voice vote: all ayes, no nays. Motion passed. Trustee Skibinski then made a motion, seconded by Trustee Sanders, to approve the minutes of the special meeting of July 22, 2014. Voice vote: all ayes, no nays. Motion passed. Finally, Trustee Skibinski made a motion, which was seconded by Trustee Burton, to approve the minutes of the special meeting of August 6, 2014, with the title amended to "Special Meeting" instead of "Community Meeting on Renovation Financing". Voice vote: all ayes, no nays. Motion passed.

**V. Treasurer's Report**

Treasurer Geoghegan reported that nearly 67 percent of the Library's estimated fall 2013 tax collections had been received. A motion was made by Trustee Burton and seconded by Trustee Skibinski to approve the treasurer's report as submitted:

Illinois Public Treasurer's Investment Pool	
Illinois Funds Money Market e-Pay	\$ 4,297.63
Illinois Funds Money Market (IFMM)	512,701.68
MB Financial Bank	
Money Market Account	250,172.28
Marquette Bank	
Imprest Fund	806.95
Money Market Account	249,702.47
Suburban Bank and Trust	
Expense Account	1,461.98
Money Market Account	10,788.37
Operating Account	201,187.84

A roll call was taken: Trustees Burton, Geoghegan, Hogan, Sanders and Skibinski—ayes, Trustees Camalliere and Kirvelaitis—absent, no nays. Motion passed.

**VI. Approval of Bills**

A motion was made by Trustee Geoghegan and seconded by Trustee Skibinski to approve payment of

bills in the amount of \$56,561.51. A roll call was taken: Trustees Burton, Geoghegan, Hogan, Sanders and Skibinski—ayes, Trustees Camalliere and Kirvelaitis—absent, no nays. Motion passed.

**VII. Public Participation**

Children’s Services Manager Mary Inman thanked the staff and volunteers for the success of the “Paws to Listen” summer reading program. More than 100 people attended the Grand Finale picnic, sponsored by SBT Bank, at the Lemont Park District on August 4<sup>th</sup>.

**VIII. Reports**

**A. President**

No report.

**B. Library Director**

Following up on a question regarding meeting room use, Director Pointon advised the Board that the meeting, study and children’s program rooms had been booked 2,902 times during fiscal year 2012-2013 and 2,935 times during the last fiscal year—an average of eight uses per day. Starting August 19<sup>th</sup>, biweekly outreach visits to the Lemont Farmers Market would provide technology help, voter registration, e-reader checkout, new card information, and story times for the youngest patrons. The Director invited everyone to “Powerpalooza”, the Library Sign-Up Event on September 9<sup>th</sup>. Highlights included live entertainment and pizza provided by Gelsosomo’s Pizzeria, as well as other refreshments. More topics were addressed in the Director’s written report.

**C. Attorney**

No report.

**D. Committees**

1. **Finance**
  2. **Building and Grounds**
  3. **Policy and Personnel**
  4. **Planning and Goals**
  5. **Technology**
- No reports.

**IX. Old Business**

**A. Renovation Plan**

Bond counsel Chapman and Cutler LLP sent a memorandum, listing a chronology of actions required prior to the November 4<sup>th</sup> general election. The Proposition to Issue \$2,800,000 Library Bonds for the official ballot had been translated into Spanish by Cook County, and the Library had hired a translator for DuPage, as the County did not provide the service. The Director would file Ordinance No. 2014-2015-01, submitting the renovation question to a referendum, during the week of August 18<sup>th</sup>, well before the August 28<sup>th</sup> due date. The Notice of Meeting on October 9<sup>th</sup> to determine renovation financing was already posted on the Library website and would be published in the local newspaper on September 5<sup>th</sup>.

**X. New Business**

**A. Tentative Budget and Appropriation Ordinance No. 2014/2015-02**

The trustees reviewed a draft of the Budget and Appropriation Ordinance. The annual ordinance provides the legal authority to allocate money to specific spending activities and establishes the Library’s legal spending limit for the fiscal year July 1, 2014 to June 30, 2015. It also serves as the basis for the property tax levy.

**B. Set Date for Budget and Appropriation Hearing**

The Budget and Appropriation Hearing would be held on Tuesday, September 16, 2014 at 6:45 p.m. , followed by a Special Board meeting at 7:00 p.m.

**XI. Communications / Correspondence**

There were no additional announcements.

**XII. Executive Session**

There was no need to move into executive session.

**XIII. Adjournment**

There was a motion made by Trustee Skibinski and seconded by Trustee Burton to adjourn the meeting at 7:41 p.m. Voice vote: all ayes, no nays. Motion passed. Meeting adjourned.

Respectfully submitted,

Ramona Stephens-Zemaitis