



Director's Report

October 3, 2014

Personnel:

- Rae Berg was hired as the part-time Teen Librarian.
- Interviews were conducted for the Finance Assistant position.

Resolution 2014/2015-02:

A public hearing to discuss the renovation plan financing will be held on Thursday, October 9th at 7:00 p.m. as part of the October Board meeting. Representatives from municipal finance company G.K. Baum and Engberg Anderson Architects will be available to answer questions from the public.

Following the hearing, the Board will consider adoption of RESOLUTION 2014/2015-02 "determining the financing of certain library improvements in and for the Lemont Public Library District, Cook and DuPage Counties, Illinois." A copy is enclosed for your review.

Renovation Plan:

Director Pointon and Trustee Sanders spoke at the Lemont Fire Protection District Board meeting on September 18th about the renovation plan and upcoming referendum. President Kirvelaitis and Director Pointon also presented information about the Renovation Plan at the Village Board meeting on September 22nd. There are several presentations to community groups scheduled for October and we are actively seeking additional opportunities inform the public about the benefits of the Renovation Plan. An informational mailing will be sent to Lemont households in mid-October highlighting the renovation benefits and the reduction in debt service of approximately 30%.

Early Voting:

Lemont Public Library will once again be hosting Early Voting for the November 4th General Election Dates and times are: Monday, October 20 to Saturday, October 25 from 9:00 a.m. to 5:00 p.m.; Monday, October 27 to Friday, October 31 – 9:00 a.m. to 7:00 p.m. (new extended hours); and Saturday, November 1st from 9:00 a.m. to 5:00 p.m. Changes to the voting laws allow Illinois residents to register vote at the same location during the early voting period. The Library has four staff members who are voter registrars.

Levy Ordinance 2014/2015-03:

The Levy Ordinance (enclosed) has been prepared. The Truth in Taxation hearing will be held on Tuesday, October 14 at 6:45 p.m.

Audit FY2013-2014:

Auditor Ken Jaszczak is preparing the Financial Statements for FY2013-2014 and will present the Audit for approval at the November 13 Board meeting.

Property Tax Distributions – Levy Year 2013-2014

We are on target to meet our projected tax collections for fall, 2014. We also received \$12,431.82 from the Department of Energy in September as a “payment in lieu of taxes” from Argonne.

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>% Collected</u>
Fall 2013	\$736,000	\$ 732,464.15	\$ 3,535.85	99.5%

Buildings & Grounds:

- Two ash trees and an evergreen tree were removed from library property by Homer Landscaping. They will be returning to remove the stumps.
- Johansen & Andersen completed the maintenance on the VAV boxes and the winter start-up on the boilers on September 19 and 26. All 19 VAV boxes were inspected for operation and calibration via the web-based Energy Management System that controls HVAC system (Building Control Unit).
- The humidifier is non-operational and it will require 6 heating elements. The humidifier had some scaling build up and heating elements shorted out due to calcification that occurred prior to the installation of the water softener system.
- Correct Electric was called out on September 17 due to repeated alarm odes from a smoke detector in the Business Office.

Technology:

- Fernando continues to work with TBS to resolve some program issues with public computer printing that are Windows 8 related.
- The Polaris LEAP (web based system) beta test will begin shortly. We are ready with iPads and a Laptop for testing phase 1.
- Fernando is in discussions with Dell/Sonic wall on what appliance firewall will be the best fit. The current Sonic Wall Pro 3060 is near end of life; we want to ensure the appliance purchased will be sufficient for future growth.

Library Card Sign-Up Month:

The PowerPloozza Event on September 9 was a tremendous success! We had outstanding kick off for the school year with PowerPloozza. The children, hundreds of them, absolutely loved visiting with Anna, Elsa, Captain America, and Spiderman. More than 300 people had their photos taken in the Photo Booth and DJ Greg Carter entertained the crowds in the parking lot with music and games. We appreciate the generous donation of pizza for all attendees by Gelsosomo’s Pizza and popcorn from SBT Bank.

The event was the culmination of many weeks of hard work and creativity on the part of many staff members in all departments. Many thanks also to Trustees Hogan and Skibinski and volunteer Joyce Koon for working at the event

The library card sign-up drive was also very successful, with a total of 114 new cards issued this month. The winner of the Power Pass Promotion, Molly, was very pleased to receive a new Kindle Fire HDX.

Adult Department:

Winter program planning is underway.

Teen Department:

- Many of September's programs were rescheduled due to the availability of our new Teen Librarian. The majority of Teen programming will now occur on Monday/Wednesday/Saturday.
- Rae has assumed responsibility for the Teen Read Week Grant. Teens will be voting on original book and cover entries from October 13-18th, concurrent with Teen Read Week, to determine the winners of 3 Kindle Fires. They will be revealed at the October 18th Book Release Party.

Children's Department:

- Storytimes began on September 16th and saw additional growth both in the babies and 2 year olds programs but also with the 1st and 2nd graders. Following the superheroes theme, they have had a great time making shields of truth, Super Chickens, and others while books have been super!
- Book Barkers will continue through the school year once a month with children enjoying their opportunity to read to dogs Zelda, Wink, Sera and Brynn.
- Daddies and Donuts was fun with Curious George making a return for his birthday. After making monkeys, the children took their monkeys to look for real bananas hidden in the children's section.
- The Knit Wits club for 9-12 year olds was off to a great start with seven girls learning how to knit with Dawn Strand. It will continue to be held monthly.
- The Wonder Club, another new addition, has the motto, "Where you wonder what will come next." September's club made Sharpie tie dye shirts and they turned out gorgeous. This is another event that spotlights the tween set (9-11 year olds).
- The annual Halloween Trick or Treating will take place at the library on Friday, October 31st from 5:00 to 7:00 p.m.

Training/Workshops:

- Sandra Pointon and Paul Dobersztyn attended the LEAP Webinar.
- Christina Theobald attended the PinTech meeting.
- Mary Inman attended the Young Adult Literature Conference on Saturday, September 27 sponsored by Andersons' bookstore. With fantastic authors such as Cassandra Clare, Holly Black, Carl Hiaasen, John Scieszka and many others, the conference was very fascinating. With breakout sessions discussing the different areas of YA lit as well as keynote sessions that brought us to tears of laughter and emotion, the day was very inspiring.

Outreach:

- The Library was represented at the Lemont Farmer's Market on September 2, 16 and 30. Dawn Strand held storytimes for a small, but enthusiastic group and we promoted upcoming library events and services and provided information on the Renovation Plan. Thanks to Kathie Baker and Paul Doberstyzn for their participation and Fernando Alfonso for assisting with set up and take down.
- Debbie Somchay made the monthly delivery to Our Lady of Victory Convent and Franciscan Village on Monday, September 29, 2014. 10 sisters and 29 items and 7 people attended and 31 items were checked out, respectively.
- Sandra Pointon and Trustee Camalliere represented the Library at the Lemont Historical Society Street Fair on September 20.
- Mary Inman and Dawn Strand will begin a partnership with Oakwood School in October. They will be reading stories from the Monarch Award books as well as sharing books that match the school's character trait series.
- Mary Inman will be meeting with Sara Armbricht from the High School to make plans for the return of Book Buddies.

- Rae Berg met with the High School's chess club sponsor to continue the chess club partnership during the school year.
- Rae Berg met with Cathy Mayer, the Lemont High School librarian who in turn is introducing her to several faculty members that would be willing to work with/talk up the library. Rae plans to attend their October lunch book discussions as a way to be more visible to the older teens while they are a captive audience.
- Sandra Pointon attended the Lemont Administrators bimonthly meeting on October 3rd, hosted by the Lemont Fire Protection District.

Respectfully submitted,

Sandra D. Pointon